



Respiratory Care Program Information Packet

<http://www.Collin.edu/rcp>

214-491-6215 or 972-548-6870

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About Our Program

Respiratory care offers a program, which prepares individuals for an allied health specialty in the clinical care and management of cardiopulmonary disorders. The 22-month program graduates a student with an Associate in Applied Science degree and qualifies the individual to apply for the Registered Respiratory Therapist board examination. **72 Credit Hours are required to graduate.**

Because the number of applicants typically exceeds space in the program, this program uses a competitive, criterion-based admission scoring system, which is explained below.

The Respiratory Care Program at Collin College is accredited by the Commission on Accreditation for Respiratory Care (CoARC).

Career Opportunities

The respiratory care program offers an opportunity to work in the fast-paced and challenging environment of critical care medicine. Respiratory Therapists work in emergency departments, intensive care areas, and in the transport of critically ill patients. The earning potential is competitive with equivalent associate degree level. Career opportunities in the health care industry for registered respiratory therapists are increasing rapidly. Recent surveys indicate that the supply of trained respiratory care professionals has not been sufficient to meet the progressive growth in demand.

Minimum Prerequisites

1. Anatomy and Physiology I (BIOL 2401) with a minimum grade “C”. This has to be within 5 years of the first day of class in the fall semester of the admission year.

2. Anatomy and Physiology II (BIOL 2402) with a minimum grade “C”. This has to be within 5 years of the first day of class in the fall semester of the admission year.
3. Microbiology (BIOL 2421) with a minimum grade “C”. This has to be within 5 years of the first day of class in the fall semester of the admission year.
4. Basic Health Profession Skills (HPRS 1204) with a minimum grade “C”. This has to be within **1 year** of the first day of class in the fall semester of the admission year.
5. Ready to take College Algebra (MATH 1314) during the first semester of the program.

All students who do not have college level math credit will assess for math. On the basis of this assessment, students may be required to take developmental math courses. The developmental math sequence is MATH 0300, 0302, 0305, & 0310. Students may be required to take all, or none of the developmental math courses depending upon their placement. Please check with the program advisor to determine your math level.

Admission Requirements

Application deadline is the Second Friday in March.

Listed below are both College and Respiratory Care Program Admission Requirements

➤ College Admissions requirements:

At any Collin College Admissions Office:

- Complete an application for admission to the college
- Submit an official high school transcript or GED
- Provide all U.S. college transcripts
- Meet TSI and assessment requirements
- Please check with the Admissions Office for residency requirements.

➤ Respiratory Care Program requirements:

Submit to Respiratory Care/Surgical Technology Office B-304 at Central Park Campus

- Official high school transcripts or GED
- Official copies of **all** college transcripts (including out-of-country)
- Complete PSB Health Occupations Aptitude Examination (PSB exam results are good for 12 months. Multiple attempts of PSB within the 12 month period are not allowed.)
- Proof of immunizations. Documentation of the first hepatitis injection must be included. (The Hepatitis B series is a 7 month process)
- Respiratory Care Program application

In order for an application to be evaluated, all checklist items must be submitted to the Health Sciences Division Office B-304 at the Central Park Campus in McKinney on or before the application deadline of the second Friday in March. The office is open Monday – Friday, 8 a.m. to 5 p.m.

Students cannot register for program courses without having been admitted to the program. Registration for program courses is by permission only.

Additional Information

- Become informed about respiratory care and our program:
 - **Informed applicants make better candidates**, and in an effort to inform the candidate, the Respiratory Care Program strongly suggests that each applicant participate in a Respiratory Care Information Session held periodically on college campuses. College Academic Advisors can provide dates for these sessions. You may also visit the program web site at <http://www.collin.edu/rcp> for current information.
 - Visiting a Hospital Respiratory Care Department to observe a respiratory therapist in practice is encouraged. **Note:** this activity would be “on your own” and not set-up by the college.
 - Applicants who are interested in meeting with the Director and/or observing students in the Respiratory care lab should schedule the visit with the program secretary.
 - For more information, contact **Abe Johnson**, Respiratory Care Program Director at (972) 548-6870, or the program secretary at 214-491-6215.

- The college catalog is a good source for degree information, if this does not answer your questions, you may wish to speak to an academic advisor. It is generally recommended that any students transferring from another accredited institution speak with an academic advisor. **Tori Hoffman** is the primary advisor for the Respiratory Care Program. She can be reached at her office in the Central Park Campus in McKinney at 972-548-6779 or 972-548-6782.

Selective Admission Scoring

Total Points Possible: 45

Acceptance into the Respiratory Care Program is competitive and is based on the total number of points that are accumulated in the following areas: **I- Pre-Requisites, II- Core Courses, III-PSB Exam, IV-Grade Point Average of Core Courses, and V- Attendance at the Respiratory care Information Session.** Interviews with the program director are encouraged, but do not carry points in the admission scoring process. The following methods are used to award point in the process of evaluating your application. Please note that these criteria are subject to modification and may be changed without prior notice. In the event that it becomes necessary to modify the criteria, all applications will be subject to the modification regardless of when the application was submitted. Changes in admission criteria will be published on the program web site as well as the “Application Packet” in a timely manner.

I. Pre-requisites

BIOL 2401 Anatomy and Physiology I	2 points
BIOL 2402 Anatomy and Physiology II	2 points
BIOL 2421 Microbiology	2 points
HPRS 1204 Basic Health Profession Skills	2 points

Maximum Points Available: 8

All of the pre-requisites must be completed with a final grade before applying to the program. Although the minimum required grade is a “C”, due to the competitiveness of the program higher grades are desirable.

II. Other AAS Core Courses

It is advantageous to complete as many AAS core courses as possible before taking respiratory care course work. However, it is possible to perform well in the respiratory care program without completing any of the core courses prior to entrance into the program. Math must be completed by the end of the first semester, if not completed at time of application. Applicants will receive points for the core courses that are completed by application deadline. The core courses that are being taken at the time of application may be considered for conditional admission seats. See the section under “Conditional Admission Seats” The courses and their point values are listed below:

- | | |
|--------------------------------------|----------|
| A. MATH 1314, MATH1324 or MATH 2312 | 2 Points |
| B. ENGL 1301 or ENGL 1302 | 1 point |
| C. PSYC 2301, PSYC 2302 OR SOCI 1301 | 1 point |
| D. PHIL 2303 Introduction to Logic | 2 points |

* AAS Humanities/Fine Arts courses substituted for PHIL 2303 will receive 1 point

Substitutions: ENGL 2322, ENGL 2323, ENGL 2327, ENGL 2328, ENGL 2332, ENGL 2333, ENGL 2342, ENGL 2343, HUMA 1301, MUSI 1306, PHIL 1301, PHIL 1304, PHIL 2306, PHIL 2307, PHIL 2321 SPAN 2321, or SPAN 2322

Maximum Points Available: 6

Credit for Coursework

Anatomy and Physiology I (BIOL 2401), Anatomy and Physiology II (BIOL 2402), Microbiology (BIOL 2421), and Math courses are accepted only if taken *within five years* of the first day of respiratory care program classes. BIOL 1406 (within the last 3 years) is required to enroll in the Anatomy and Physiology I class.

Courses required as pre-entrance requirements will be evaluated prior to acceptance into the program. The degree plan specialist will evaluate all other courses only after acceptance into the Program.

III. PSB Exam

The PSB Health Occupations Aptitude Examination is offered through the Psychological Services Bureau. This test includes five areas: Academic Aptitude, Spelling, Reading Comprehension, Natural Science, and Vocational Adjustment. The admission scoring based on PSB results are as follows:

Academic Aptitude, Spelling, Vocational Adjustment	
76%-100%	2 points (for each section)
25% -75%	1 point
Less than 25 %	0 point
Reading Comprehension	
91% -100%	4 Points
76% - 90%	3 Points

51% - 75%	2 Points
25 % - 50%	1 point
Less than 25%	0 Point
Natural Sciences	
97% - 100%	6 points
91% - 96 %	5 Points
75% - 90 %	4 Points
61% - 74 %	3 Points
41% -60%	2 points
25% - 40%	1 Point
Less than 25%	0 Point

Maximum Points Available: 16

III. Grade Point Average

The cumulative GPA will be calculated based on courses included in the respiratory curriculum. Points will be given using the following scale:

3.76 - 4.00	10 points
3.66 - 3.75	9 points
3.51 - 3.65	8 points
3.36 - 3.50	7 points
3.26 - 3.35	6 points
3.15 - 3.25	5 points
3.00 - 3.14	4 points
2.86 - 2.99	3 points
2.70 - 2.85	2 point
2.50 - 2.69	1 Point

Maximum GPA Points Available: 10

IV. Participation in the Respiratory Care Information Sessions

The Program Director, Academic Advisor, Respiratory Care Professional and others including current or former students will be available to provide information about the career in general and the program in particular. Attendance and participation by the prospective students is considered very important. Students must attend a session in the year they are applying to the program to receive their points. To receive points for attending a session, the prospective student must be present for the entire session. Students who arrive 10 minutes late to a session will not be given points towards admission scoring and will need to attend another session. The program reserves the right to conduct mini sessions should it become necessary after the scheduled public sessions have completed in February of each year.

Maximum Points Available for Information Session: 5

V. Bonus Points

There are healthcare related courses that are beneficial for the success of the students in the Respiratory Care Program. Students who have completed these courses with a grade of “B” or better are given bonus points. Courses in this category include the following:

HPRS 2300	Pharmacology for Health Professions	(0.5 point)
HPRS 1271	Introduction to the Healthcare System	(0.25 point)
HPRS 2301	Pathophysiology	(0.5 point)
SRGT 1301	Medical Terminology	(0.5 point)
SPCH 1311	Fundamentals of Communication	(0.25 point)

Students with a baccalaureate or post graduate degree from a regionally accredited US college/university will be awarded **1 bonus point** towards admission.

Maximum Bonus Points Available: 3

VI. Selection Options Based on Admission Points

The admissions committee makes the final decision on selection using the following criteria.

42 to 45	First preference
37 to 41	Second preference
33 to 36	Third preference
30 to 32	Possible as alternates
Below 30	Not qualified

VII. Notification of Acceptance

Applicants are selected based on the selective admission criteria and the recommendation of the admissions committee. The admissions committee consists of the program director, clinical coordinator, and at least one faculty member. The program director will send a letter of acceptance to the selected applicants via regular mail and electronic mail as soon as the decision is made. The selected applicants must then notify the program of their intention to join. They also must take the LASSI study skills inventory test and return a completed questionnaire. **It is important that vaccinations have been started by March. The Hepatitis-B series will take 7 months to complete. Proof of the first Hepatitis B injection must be provided with the program application and proof of the second Hepatitis injection must be provided with the acceptance confirmation. All vaccinations must be completed before September 15th. Students cannot attend clinical rotation without completion of immunizations. Failure to do so may result in the loss of position in the program.**

All applicants joining the program must attend a scheduled respiratory care student orientation.

Other Special Requirements/ Information

Core Performance Standards

Please refer to the Respiratory Care Department’s “**Functional Abilities/Core Performance Standards**” worksheet for a complete list of generally accepted skills that a respiratory therapist must possess in order to function safely and effectively in a variety of clinical settings. If a student is unable to meet any one of the core performance standards listed in the Functional Abilities/Core Performance Standards worksheet, the student must identify all accommodations required to meet the standards outlined. In some cases, accommodations may be formulated or recommended by the Access Office

(Disability Services) by contacting them at 972 881-5898. Requested accommodations will then be presented to the Student Affairs Committee for Respiratory Care to assess reasonableness of the accommodation.

Collin College complies with the American's with Disabilities Act by providing reasonable accommodations for students with documented disabilities. Students with disabilities are encouraged to make an appointment with an Access advisor prior to applying for Respiratory Care to allow for evaluation.

Texas License

In order to work as a respiratory therapist in the state of Texas (at completion of the program), all Respiratory Care Practitioners are required to obtain a permit through the Texas Department of State Health Services. If the applicant has a felony or misdemeanor conviction, he/she may not be eligible for a permit. Permit eligibility determination is made by the Texas Department of State Health Services. If the applicant desires any additional information, he/she is encouraged to contact Abe Johnson at (972) 548-6870.

Drug Test

It is standard practice for all employers to drug test hospital workers prior to starting work. Since the respiratory care student will be in the hospital, participating in patient care, all students will be drug tested prior to the start of the clinical rotation. The respiratory care program may require a drug test prior to the start of any clinical assignment in any semester. For more information on the policies and procedures, please consult the Respiratory Care Student Handbook, available from the Program Director.

Criminal Background Check

A criminal background check will be required of all students prior to entering the Respiratory Care Program. Please be aware that the State of Texas reserves the right to deny a respiratory care license to individuals that have criminal infractions. For more information, please consult the Respiratory Care Program Director.

Personal Health Insurance

Students are **required** to carry personal health insurance while in the clinical portion of the Respiratory Care Program. Prior to clinical rotations, proof of medical insurance must be presented to the Program Director. Students should be aware that eligibility for health insurance on their parent or guardian's policy may require that the student maintain full time enrollment status. The number of semester credit hours in which a student must be enrolled to be considered full time is defined by the college. Students should check with the college registrar's office to see if they qualify as full time students.

Immunization Records

Students are required to provide necessary documents proving they have completed all immunization requirements:

- Flu vaccination(s) (as Recommended by the Advisory Committee on Immunization Practices and the Hospital Infection Control Practices Advisory Committee)
- Diphtheria/Tetanus: One dose within the last ten years.
- MMR (Mumps, measles, rubella): All students must have **2 MMR vaccinations** prior to beginning the clinical rotation. A titer showing immunity will also be acceptable.
- Hepatitis A strongly recommended (there is a A/B combination vaccine)
- Hepatitis B vaccination is required and consists of a three dose series over a seven month period.
 - Proof of first injection due with application

- Proof of second injection due with acceptance letter
- Proof of third injection due September 15th
- Annual TB skin test with follow-up x-ray documentation for positive skin test results.
- Varicella virus (Chicken pox):
 - ~ Current titer showing immunity.
 - ~ Letter from parent stating the student has had chicken pox
 - ~ Record of 2 doses of varicella vaccination

Finally, Collin College’s Respiratory Care Program’s goal is to graduate confident and highly skilled Respiratory Care Practitioners who are eager to make a difference in the lives of their patients and community. The Respiratory Care Program faculty and staff want the student to succeed, and will make every reasonable effort to help the student in this process.

Spots in the Respiratory Care Program are highly sought after, and it is the responsibility of the Collin College staff to fill the seat with a student that can meet and exceed the goals of the program. **It is also the responsibility of the student to let the Program Director or faculty know if there are potential obstacles to success. Further, if the Program Director or faculty observe, or become aware of, any information that might be perceived as a roadblock to success, the Program Director may ask the student to participate in an additional meeting to determine whether or not it is necessary to formulate a strategy to help the student overcome these potential or real obstacles.** A meeting of this type may be required as an additional step in the admissions process or at any point in the program, for any student that it is deemed necessary. The student will be notified by mail if this type of meeting is required.

Program Coursework

NOTE: Applicants are encouraged to complete as many AAS core courses as possible prior to beginning their specialty courses in Respiratory Care (RSPT).

Pre-requisites

Courses		Lecture hours	Lab Hours	Credit Hours
Note: <i>Italicized</i> courses represent “AAS core” courses.				
<i>BIOL 2401</i>	<i>Anatomy and Physiology I</i>	3	4	4
<i>BIOL 2402</i>	<i>Anatomy and Physiology II</i>	3	4	4
<i>BIOL 2421</i>	<i>Microbiology</i>	3	4	4
HPRS 1204	Basic Health Professions Skills	1	3	2
Total Hours:				14

FIRST YEAR

First Semester - Fall

Courses		Lecture hours	Lab Hours	Credit Hours
Note: <i>Italicized</i> courses represent “AAS core” courses.				
<i>MATH 1314</i>	<i>College Algebra*</i>	3	1	3
RSPT 1160	Clinical I, Respiratory Care Therapist	0	7	1
RSPT 1201	Introduction to Respiratory Therapy	1	4	2
RSPT 1307	Cardiopulmonary Anatomy and Physiology	3	1	3
RSPT 1410	Respiratory Care Procedures I	3	4	4
Total Hours:				13

Second Semester - spring

Courses		Lecture hours	Lab Hours	Credit Hours
Note: <i>Italicized</i> courses represent “AAS core” courses.				
RSPT 1361	Clinical II, Respiratory Care Therapist	0	16	3
RSPT 1411	Respiratory Care Procedures II	3	4	4
RSPT 2217	Respiratory Care Pharmacology	2	0	2
RSPT 2310	Cardiopulmonary Disease	3	1	3
Total Hours:				12

Third Semester - summer

Courses		Lecture hours	Lab Hours	Credit Hours
Note: <i>Italicized</i> courses represent “AAS core” courses.				
RSPT 2471	Respiratory Care Procedures III	3	4	4
RSPT 1362	Clinical III, Respiratory Care Therapist	0	16	3
Total Hours:				7

SECOND YEAR

First Semester - Fall

Courses		Lecture hours	Lab Hours	Credit Hours
Note: <i>Italicized</i> courses represent “AAS core” courses.				
<i>ENGL 1301</i>	<i>Composition & Rhetoric I</i> **	3	1	3
<i>PSYC 2301</i>	<i>General Psychology</i> ***	3	0	3
RSPT 2255	Critical Care Monitoring	2	1	2
RSPT 2353	Neonatal/Pediatric Cardiopulmonary Care	3	1	3
RSPT 2360	Clinical IV, Respiratory Care Therapist	0	16	3
Total Hours:				14

Second Semester - Spring

Courses		Lecture hours	Lab Hours	Credit Hours
Note: <i>Italicized</i> courses represent “AAS core” courses.				
<i>PHIL 2303</i>	<i>Introduction to Logic</i> ****	3	0	3
RSPT 2130	Respiratory Care Exam Preparation	1	1	1
RSPT 2139	Advanced Cardiac Life Support	0	3	1
RSPT 2231	Clinical Simulations in Respiratory Care	1	4	2
RSPT 2247	Specialties in Respiratory Care	2	0	2
RSPT 2361	Clinical V, Respiratory Therapy Technician (Capstone)	0	16	3
Total Hours:				12
GRAND TOTAL				72

* Math 1414, Math 1324, Math 2312

** Engl 1302

*** Psyc 2302, OR SOCI 1301

**** See program listing for additional Humanities/Fine Arts classes. Substitutions for Phil 2303 will be awarded 1 point for admissions instead of 2 points.

The student is required to receive a grade of “C” or better in all general academic coursework. The minimum grade required in all respiratory care courses is 75% or more in order for students to progress in the program.

Class Times

Please note: The exact time schedule for the Respiratory Care Program differs each semester.

Fall Semester First Year

First Eight Weeks:

Monday and Wednesday	08:00 AM – 11:30 AM
Tuesday and Thursday	08:30 AM – 02:00 PM
Monday or Wednesday	12:00 PM – 04:00 PM

Second Eight Weeks:

Monday and Wednesday	08:00 AM – 11:30 AM
Tuesday and Thursday	07:00 AM – 01:50 PM
Monday or Wednesday:	12:00 PM – 04:00 PM

Spring Semester First Year

Monday and Wednesday	08:00 AM – 11:20 AM
Tuesday and Thursday	07:00 AM – 03:00 PM
Monday or Wednesday	12:00 PM – 04:00 PM
Friday	09:00 AM – 12:00 PM

Summer

Monday and Wednesday, and Friday	07:00 AM – 3:00 PM
Tuesday and Thursday	09:00 AM – 4:00 PM

Fall Semester, Second Year

Monday and Wednesday	07:00 AM – 3:00 PM
Tuesday and Thursday	09:00 AM – 4:00 PM

Spring Semester, Second Year

Monday and Wednesday	07:00 AM – 3:00 PM
Tuesday and Thursday	09:00 AM – 4:30 PM

These times are tentative and are subject to change. Times for clinical rotations may differ depending on the hospital where it is scheduled. Students should check the semester schedule online for current times and days.

Estimated Costs

The following are approximate costs to be anticipated for the Respiratory Care Program. *

Tuition	See Current Schedule	\$ 2700.00**
Books	First Year	\$ 600.00

	Second Year	\$ 350.00
Uniforms		\$ 100.00
Liability Insurance	Each Fall	\$ 30.00/year
Medical Insurance	During all Clinical Training	Please obtain quote
Self-Assessment Exams	Advanced Practitioner	\$ 80.00
State License	End of Second Year	\$ 90.00
Supplies	Clinical supplies	\$ 60.00
Stethoscope		\$ 40.00 - 150.00
Clinical Data Management		\$ 60.00

***Tuition is based on credit hours and residency classification and is subject to change upon approval of the Collin College Board of Trustees.**

**** In-District Estimate 2009-2010**

PSB Exam Information

Register early! The exam has limited space and fills on a first-come, first-serve basis. Students may take the PSB for the Respiratory Care Program once in a 12 month period. PSB results are good for one year. Repeating the PSB exam within 12 months of application deadline is NOT allowed.

How to schedule an exam: After paying for the exam at the cashier's office, take the receipt to the Health Sciences Division Office, Central Park Campus, McKinney, Room B304. (Hours: M-F 8am-5pm). Sorry, no registrations by telephone. Mail registration is by pre-approval only.

Fees: \$15 non-refundable fee paid at the Cashier's office. Forms of payment are cash, check, credit card or money order.

Location of the exam: Collin College Central Park Campus in McKinney at the Testing Center, room A109.

On test day: Please allow three hours to complete the exam.

If you miss the exam: You will need to re-register and re-submit the \$15 registration fee. **The fee cannot be transferred to another exam date after the test is given.** Please plan carefully as there is no refund.

Questions: Call Cassie Peak at 214-491-6215.

More information: Please visit <http://www.collin.edu/rcp> click on "PSB" on the menu bar

Sources of Additional Information

Information concerning a career in respiratory care is available from:

American Association for Respiratory Care

<http://www.aarc.org>
9425 N. MacArthur Blvd. Suite 100
Irving, TX 75063-4706, USA
(972) 243-2272

Information on gaining credentials as a respiratory therapy practitioner can be obtained from:

The National Board for Respiratory Care, Inc.

www.nbrc.org
18000 W. 105th Street
Olathe, KS 66061
(913) 895-4900

Commission on Accreditation for Respiratory Care

www.coarc.com
1248 Harwood Rd.
Bedford, TX 76021
(817) 283-2235

Collin College Respiratory Care Program:

Director of Respiratory Care Program
Collin County Community College
2200 W. University Dr.
McKinney, TX 75069
(214) 491-6215 OR (972) 548-6870

Program Options

The Respiratory Care Program at Collin County Community College offers three options. Each of these is described below:

1. Respiratory Therapist

This program is 22 months in length. The graduate receives an Associate in Applied Science degree in Respiratory Care. Upon graduation, the graduate is eligible to sit for the exams required by the National Board for Respiratory Care to become a registered respiratory therapist (RRT). The therapist performs all the duties of the technician but has significantly more involvement in critical care units. Under medical supervision, the RRT is responsible for airway care, ventilator management, and patient monitoring. In addition to adult critical care, the

therapist has a high degree of involvement in the respiratory care of the neonatal and pediatric patient. The therapist also has opportunities for employment outside the hospital. He/she works in home care and long-term care facilities. Graduates of the therapist program have increased opportunities for employment due to their more extensive level of training. They have more opportunities for advancement and receive a higher salary.

2. Transition Program CRT to RRT

The College offers a transition program to allow those with a CRT credential from the NBRC and a minimum of one-year recent experience to enter the therapist program. Graduates are awarded an AAS in Respiratory Care after completion of 1) all 2nd year respiratory care coursework (fall and spring), 2) plus the following general education courses:

BIOL 1406	General Biology I
BIOL 2401	Anatomy and Physiology I
BIOL 2402	Anatomy and Physiology II
ENGL 1301	Composition and Rhetoric I
BIOL 2421	Microbiology
MATH 1324	Finite Math <u>or</u>
MATH 1314	College Algebra <u>or</u>
MATH 1414	College Algebra with Review
MATH 2312	Pre-Calculus
PSYC 2301	General Psychology <u>or</u>
PSYC 2302	Applied Psychology <u>or</u>
SOCI 1301	Introduction to Sociology

These courses may be transferred in from other institutions provided; the Anatomy and Physiology courses are sophomore level courses and were taken within the past five years. All math and science courses must have been taken within the last five years. All applicants to the transition program are required to demonstrate competency by satisfactory completion of an entry-level exam. There are two acceptable examinations: 1) the Entry-Level Exam offered by the National Board for Respiratory Care taken within the past twelve months, or 2) the secured Self-Assessment Exam (equivalent to the Entry-Level Exam) offered by Applied Measurement Professionals (AMP). There is a \$40.00 fee for the Self-Assessment Exam. The AMP determines the cost of the Entry-Level Exam.

3. Transfer Students from Another Accredited Program:

The Program Director reserves the right to accept or deny transfer students. When a transfer student is being considered for entry into the Collin College program the following procedure is necessary:

1. Meet the admission requirements of the College.
2. Send official transcripts of all college work to the admissions office.
3. Meet with the academic advisor to evaluate transcripts for general courses.
4. Send the catalog and course descriptions of the student's current respiratory care program to the program director.

5. Request a letter of recommendation and current status from the student's current program director. This letter must be sent to Collin College's Respiratory Care Program Director and include the program's accreditation status, the college's accreditation status and the student's standing in the program.

Upon receipt of all of the above, the program director with the help of the academic advisor will develop a degree plan for the student. This plan must be accepted by the student in writing and completed in the agreed upon time frame. All of the requirements of regular admission to the program are applicable to the transfer students as well. Be advised that, transferring students may have to repeat courses that they might have taken before in order to be equal with the Collin College program standards.



COLLIN COLLEGE
Respiratory Care Program
Application for Admission

Note:
We will notify you of the receipt of application. If you are not notified, please contact the program director.

Date of Application: _____

Expected Date of Entry: Fall 20____ (Year)

Name: _____
Last First MI Other names used

Social Security Number: _____ - _____ - _____ Email Address: _____

Collin College Student ID: _____ Collin Cougar Mail: _____

Home Address: _____
Street/P.O. Box Number

City State Zip Code

Telephone Number: Home (_____) _____ Business (_____) _____
Mobile (_____) _____

Alternative Method of Contact: Name: _____

Address: _____ Phone: (_____) _____

Employer: _____ Type of Work: _____

Educational History: _____ GED/High School Graduation High School Attended: _____

College(s) Attended: _____

Degree/Certificate Earned: _____ Major: _____

Have you applied to any other program at Collin County Community College either concurrently (now) or in the past 5 years?
_____ Yes _____ No If **yes** complete the next section.

To what program did you apply? _____ Status: (circle one): **Accepted / Declined**

If declined, on what basis were you declined: _____

Were you declined on the basis of a positive drug test or negative background check? **Yes / No**

Please complete the following admissions checklist and submit it with your program application and signature page. From the list below, please check the items you have completed.

Prerequisites Courses Completed to Date:

- _____ A&P I (BIOL 2401 or equivalent) within 5 years
- _____ A&P II (BIOL 2402 or equivalent) within 5 years
- _____ Microbiology (BIOL 2421 or equivalent) within 5 years
- _____ Basic Health Profession Skills (HPRS 1204) **within 1 year**
- _____ I have completed Math 0310 or higher level math within the last 5 years, or placed at college algebra level on TASP/THEA or Math Placement Exam.

Support Courses Completed to Date:

- _____ MATH 1314, Math 1414, MATH 1324 or MATH 2312 within 5 years **Or** will taken _____
- _____ PSYC 2301, PSYC 2302 or SOCI 1301 **Or** will taken _____
- _____ ENGL 1301 or ENGL 1302 **Or** will taken _____
- _____ PHIL 2303 or Humanities/Fine Arts elective **Or** will taken _____

Immunizations

- _____ Hepatitis – B series (This is a 7 month process)
 - Proof of first injection with application
 - Proof of second injection with acceptance letter
 - Proof of the third injection must be provided to the Respiratory Care office by September 15th. *Students cannot attend clinical rotations without completion of their immunizations. Failure to meet deadlines may result in dismissal from the program.*
- _____ Hepatitis - A strongly recommended (There is a Hepatitis A/B Combination vaccine available)
- _____ 2 doses MMR vaccine
- _____ TB test yearly
- _____ DT (within last 10 years)
- _____ Yearly Flu vaccination(s) as recommended by the Advisory Committee on Immunization Practices and the Hospital Infection Control Practices Advisory Committee
- _____ Documentation for varicella virus (chicken pox)
 - Letter from parents
 - Titer test
 - Record of 2 doses of varicella vaccination

PSB EXAM

_____ Completed PSB exam

Signature

Please Read and Sign:

I have reviewed the Functional Ability / Core Performance Standards worksheet

_____ Please Initial

By signing below, I agree to the following conditions:

The information given in this application and checklist is factual. I understand that knowingly submitting false information is subject to a penalty of removal from consideration for the program, or removal from the program.

I further authorize the Respiratory Care Program to obtain copies of my transcripts received by Collin County Community College and/or other records relevant to admission to the respiratory care program.

I have read, and agree to the terms in the Information Packet.

Signature

Date

Collin College does not discriminate on the basis of race, color, religion, age, sex, national origin, disability or veteran status.

Please return the completed application, signature page and checklist to the Respiratory Care & Surgical Technology Office B-304, Central Park Campus in McKinney, Texas between the hours of 8AM and 5PM, Monday through Friday. The application deadline is the second Friday in March.